

Bethany Elementary Parent Teacher Organization (BSPTO)

September 22nd, 2020
Meeting Minutes

Board Members in Attendance: Krista Damn *President*, Jamie Speck *President Elect*, Afsana Hasan *Vice President*, Elizabeth Staly *Secretary*, Jesal Kothari *Treasurer*, Julie Keanaaina *Communications Coordinator*, Anjana Nair *Volunteer Coordinator*, and Randell Pelak *Web Master*.

Staff in Attendance:

Parents in Attendance: It was our first Zoom meeting many parents did not log in under their name so we did not capture this information.

Meeting Called to Order: 7pm

- Introduction of Board Members and new positions recently filled, Jesal for Treasurer and Julie for Communication Coordinator.
- Review of Agenda and format of Zoom Meetings.
Approval of May 2020's meeting minutes. Approved.

Principal's Report:

- 1) Discussion of enrollment
- 2) Dr. Johny Lake RFF

President's Report:

1. Read-A-Thon - Discussed the online format for this fall fundraiser. Every child who participates receives a book, regardless of minutes read or money raised. All reading counts, including: reading to self, being read to, reading aloud, and homework reading. Kick-off is Oct 5th through the 25th. Each parent will submit their child(s)' read minutes online each Friday. For questions please email president@bspto.org Book Character Dress-Up Day is Oct 26th. Please have your child wear their favorite costume on their Zoom meetings (no weapons or face covering masks).
2. RFF - Submitted RFF from Principal Rosenquist for Dr. Lake's program on training for Culture, Race, and Equity in our school. Dr Lake is an international consultant, trainer and speaker certified in programs respecting leadership, diversity, community-building, cross-cultural communication and interaction skills, equity and ethics for youth and adults. This training is for our teacher's and includes a 3-part series of Zoom meetings for parents. Date's to be announced. RFF is \$10,000 to be voted on by person's on this PTO meeting.

Vice President's Report:

Afsana proposed several take-out restaurants willing to help Bethany fundraise including Panda Express, Thirsty Lion, and Handel's Ice Cream. More information to come.

Treasurer's Report: Please see attached

Special RFF to Vote:

Dr. Lake - 16 hrs of PDD for teacher's, 3 parent nights establishing and facilitating 'Equity Youth Educators' group for students. Two voting options

- a. \$10, 000 - Full cost
- b. \$5,000 - Split cost with school

Vote passed for \$10,000 full cost by majority.

Volunteer Coordinator Report:

1. Discussed current open committee chairs, committee's in need of help, and upcoming open chair positions.
2. Green Team will need a co-chair next year, please email parentgreenteamlead@bspto.org if interested.
3. Currently Angie Hamilton and Elizabeth Staly are co-chairs.
4. Garden Club also needs a co-chair for this upcoming spring. Please email gardenclub@bspto.org is interested. Currently Elizabeth Staly, Krista Damn, and Beth Ard are co-chairs.
5. Watch Dogs Committee is being dissolved due to lack of participation and inability to be on campus. Will discuss again in future once campus is open.
6. If you are interested in volunteering this school year you will still need a background check. Please go onto the district website and fill out the volunteer forms as soon as possible.

Background checks can take two weeks or longer so don't wait.

7. Clothes Closet is in need of volunteers for our February date, but you can volunteer any time you would like. Background check is required.
8. Please make sure you are going online and logging all of your volunteer hours. This can be accessed through the Bethany home page, district page, or the MyImpact app (free on Android and Apple).

Green Team Report:

1. First Zoom Green Team Meeting 9/18. Discussed still holding events each month. Last spring we finished TRES and received a flower box as a prize.
2. Received a check for the Carbon Game we participated in.
3. Carton-to-Garden competition still awaiting results.
4. Eco-Schools has an upcoming conference.
5. Listed below is what is planned each month so far.

September - Book Swap/Free Book Giveaway 9/25-9/26

October - Roadside Clean-up 10/24, Eco-Schools Retreat

10/2-4 & National Bike/Roll/Walk Day

November - Tree Planting (TBD)

December - Toy Drive

January - Oregon Food Bank (TBD)

February - Clothes Closet

March - June (TBD)

Other events to be scheduled/conderring are; Earth Day, beach clean-up, collections or drives, 2nd roadside clean-up, and Student Green Team options.

Garden Club:

1. Discussed state of garden. Major plant loss due to not being allowed on campus to water and weed overgrowth. Vandalism of school shed 3 different times which resulted in theft and destruction of shed, little red wagon, and one composter. Shed will need to be replaced; steps on that to be determined. Discussion on upcoming Garden Club for Spring, to be continued next PTO meeting.

General Discussion:

Geoquest will continue this year online. More information to come. Natalie Noyes is still chairing. Upcoming PTO meetings to be held again on last Tuesday of the month (permitting) at 7pm via Zoom until further notice.

Adjournment: Next PTO meeting scheduled 10/27 @7pm

BSPTO Treasurer's Report

September 22, 2020

Funds per QuickBooks: \$98,268.83

Operating Fund \$46,935.00

Reserve Restricted Fund: \$10,775.00u

Capital Improvement Fund: \$5,800.57

Fundraiser Reserve: \$4,499.83

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Garden Fund: \$1,839.93

General Fund: \$28,418.50

But wait....what does all of this mean to ME?!

Operating Fund :: These are the remaining funds that have been set aside to meet the budget that was established for the school year (see Adopted Budget); it covers reoccurring things like field trips, teacher funds, Art Lit, GeoQuest, etc

Reserve Restricted Fund :: These are funds that have been previously promised/approved, but not yet spent. Also, funds held in reserve for 5th Grade fundraising efforts for end of year party

Capital Improvement Fund :: These are funds that have been set aside from the Jog-A-Thon and Read-A-Thon, 20% of the total raised, to fund future "big" projects at Bethany. The big projects have yet to

be determined and will first have to be approved through a voting process during the monthly PTO meetings

Fundraiser Reserve :: Per the PTO Bylaws, we must reserve 20% of the previous years funds raised from the Jog-A-Thon and Read-A-Thon in the event that we raise \$0 this year; this would allow the PTO to operate at a minimum and very basic level

General Fund :: These are the remaining funds after all of the above have been factored in