

## **BSPTO Meeting Minutes**

**Date 4/2/19**

Christina Griffith called the meeting at 7:00PM.

The March 2019 minutes were reviewed. Christina Griffith called for motion to approve minutes. Motion to approve: Devon Ervin  
Seconded by: Kimberly Hawk. Minutes approved

### **In Attendance:**

**Board Members:** Christina Griffith, Katie Hickenbottom, Dana Strand, Becca Crossman, Devon Ervin, Randell Pelak

**Parents:** Randy Hamilton, Angie Hamilton, Kimberly Hawk, Elizabeth Staly, Murilo Belluzo, Jen Larsen, Grant Low, Tara Fuller, Karen Dow

**Principal/Teachers:** Casey Lange

### **Principal's Report:**

1. Mr. Lange provided a staffing update. New Speech Language Pathologist, Cathy Cho, starts tomorrow. She'll be working with students to gradually make up minutes for March. Amy Cartmill will not be returning to school this year; Mrs. Woods will continue to substitute for the rest of the year. Susan Sullivan is out for the rest of the year on maternity leave. Shella Nuno is substituting for the class for the rest of the year.
2. The office remodel is completed.
3. Mr. Lange has reminded staff that all students are able to use the snack pantry. He mentioned that some snacks are running low, and wanted to know if the PTO wanted to send another email request. Christina Griffith suggested waiting until after parent teacher conferences were completed to ask for donations.
4. The new painted crosswalk in the parking lot was completed over Spring Break.
5. There are new iPad charging carts. Grades 3-5 have had a 1:1 ratio of students to iPads. Grades K-2 is currently at a 4:1 ratio. The last part of the 'refresh' for being a tech-ready school will bring the K-2 grades to 2:1.
6. Randell Pelak asked for an update on the district budget. Mr. Lange did not have any new information to share. He will be attending a meeting on the 12<sup>th</sup> to get further information on the budget for the next two years and will provide updates as allowed.

### **President's Report: Christina Griffith**

1. Family Movie Night will be on 4/26. In past years, April's movie night has been skipped due to Maker Faire. Christina reached out to Play Fit Fun to get a quote for a Family Game Night in lieu of family movie night. She did not get a quote in time to present tonight, but suggested using funds from the Community Events Fund in order to pay for Play Fit Fun. There was enthusiasm

to switch over to April's community event to Family Game Night. Jen Larsen suggested hosting the snack drive on Family Game Night.

2. It is time to begin planning for next year's board. The position of secretary will need to be replaced. Christina is hoping to bring in new faces to the board and to committee chairs. Anyone interested in positions/committees should reach out to Christina at [president@bspto.org](mailto:president@bspto.org).
3. Christina passed around thank you notes from the third graders for their field trip to Pittock Mansion.
4. Kindergarten Orientation is next Wednesday April 10<sup>th</sup>.

#### **Vice Presidents' Report: Devon Ervin**

1. There will not be a Dinner Night Out for April. May's Dinner Night Out is still in the works. March's event at Bethany Public House resulted in \$150 in donations.
2. Kimberly Hawk provided an update on the Jogathon. The school prize contest is going well; teachers will vote on the prize for the fundraising goal of \$38,000 being met. The kickoff assembly will be on 4/23. Kim has confirmed that limo will be able to go to McBees June 5<sup>th</sup>. There will be a Monkey Subs Party for 6/6 with Ms. Safranski and Mr. Stoller. Jogathon will be on Friday 5/3. The cost of the prizes came in under budget- \$ 1248 spent out of \$1400 budgeted. Volunteers will be needed for the day of the event. Tents and coolers will also be needed for the event.
3. Jen Larsen presented a proposed budget for Readathon for 2019 budget. Will be asking for no more than \$1,400, with a majority of cost (\$1000) is for books as prizes for participants. Additional funds will be used for other prizes and supplies. The books will be purchased at the Scholastic Warehouse Sale later this spring. Volunteers will be needed to inventory books and to shop for books. There will be a little work in August to set up envelopes, and volunteers shortly after the Readathon to count money and distribute prizes.

#### **Treasurer's Report: Dana Strand**

Funds per Quickbooks as of 4/1/19: \$115,725.58

General Fund: \$57,237.89

Operating Fund: \$21,065.38 (This also includes a line item for RFF's of \$10,000. To date, we have approved \$5,888.27, leaving balance of \$4111.73 available for RFFs)

Reserve Restricted Fund: \$1,235.00

Capital Improvement Fund: \$19,922.29

Fundraiser Reserve \$14,200

Garden Fund: \$2,065.02

1. The annual budget meeting will be held on April 30<sup>th</sup> right after school in the library. All are welcome to come. The budget will be presented at May's meeting, and voted on in June.

There was 1 Requests for Funds (RFFs), totaling \$1600.

1. Randell Pelak presented an RFF for funding an expanded emergency pack for each classroom. Kimberly made motion to approve. Jen Larsen seconded motion. Motion passed unanimously.

### **Green Team: Angie Hamilton**

1. March's event was beach cleanup, which was well attended with 38 volunteers. The Green Team will plan on targeting different beach next year.
2. April 22<sup>nd</sup> will be Walk/Bike/Scooter to school day. Elizabeth Staly will be collecting data before and during Earth week to monitor change in students walking/biking to school versus being dropped off in the parking lot. There will be daily presentations for students at lunch during Earth Week. There will be a scripted video from the student green team to be presented to students/teachers before Earth Week. Earth Week will also be the beginning of the Sharing Table (Table in the cafeteria holding unopened packaged whole foods or unopened milk cartons; a place where kids that have eaten hot lunch that do not/will not eat can put items on table and other students can pick from if desired. Video will be educational as to what the table is for/rules/etc).
3. The Student Green Team is still meeting 1x per month. Tomorrow's meeting will be the final weigh-in of recycled plastics for students, although there will be one more weigh-in for the parents. A total of 207 pounds of recyclable plastics have been collected so far.
4. The Garden Club milk carton contest went very well. The winning project from the school has been submitted to the nationwide contest. The national winner will be decided 4/22.
5. The Green Team is teaming up with Imperfect Produce for a fundraiser opportunity. Families that are new to the service will receive \$5 off first order, with money going to PTO.
6. Farmington Gardens Fundraiser will be held on Sunday 4/14. Farmington Gardens will be giving 10% of sales back to the PTO.
7. Volunteers are needed for Garden Club on Tuesdays from May to June for Garden Club.

### **Open Forum**

1. Elizabeth Staly is working with media foundation that needs students for data entry. This position is perfect for older students (neighbors, cousins, etc). If interested, please reach out to Elizabeth Staly.
2. Katie Hickenbottom mentioned that Fancy That wanted to know if school would be interested in a fundraiser. The company has offered to donate 25% of proceeds to PTO. It was decided that the PTO would pass on this opportunity, however Christina mentioned that perhaps there is a way to work with this local business in the future.
3. Grant Low mentioned that there has been an increase in dog droppings around the pathways and on the school campus. He asked if there is anything that can be done. Mr. Lange is aware of the issue and is trying to find out who is responsible for the mess. He mentioned that there is an enzyme that can be sprayed that discourages dogs from going to the bathroom on the lawn. He

provided a friendly reminder that per the district, dogs are not allowed on campus during school hours.

4. Murilo mentioned that about four weeks ago walking kids to school, he saw two kids fighting, and wanted to know how to handle it in the future. Mr. Lange asked that he be told of the issues, and he will handle it.

### **Adjournment**

Meeting adjourned by Christina Griffith at 8:29 PM.

Notes taken and submitted by Becca Crossman.